Introduction - Establishment Branch, PHQ

ADGP (Headquarters)

Tel:0141-2740939 (Office)

IGP (Personnel)

Assist ADGP (Hqrs.) in service matters concerning the officers of and above the rank of Inspectors of Police.

Dy.IGP (Pers.)

Medals, Merit Certificates, Rewards other than related to crime work.
Annual Performance Appraisals.

IGP (Headquarters)

Tel:0141-2740997(Office)

Assist ADGP (Hqrs.) in
Service matters of all ranks up to Sub Inspector of Police including Ministerial Staff & Class IV.
Replies to Assembly/ Parliament questions related to establishment matters.

IGP (Rules)

Assist ADGP (Hqrs.) in
Reorganization of the Police set up.
Rules & Regulations.
Writs/ Civil suits related to service mattersandreportsof Commissions, Committees etc.
Grievance redressed committee work.

DLR

Addl. S.P. H/ Court Jaipur

Addl. S.P. H/ Court Jodhpur

Allocation of Work:

Posting & Transfers
Promotions and Departmental Promotion Boards and Committees of Gazetted establishment including Inspectors and for various rank of Non-Gazetted Establishment.
Fixation of Seniority and dealing with representations on all these matters.
Annual Performance Appraisals.
Medals, Merit Certificates and Rewards other than those related to Crime Work.
Recruitment of all Executive ranks and Ministerial Staff, Class IV Staff and RAC.
AllServicemattersincludingLeave, Confirmations,Retirements,Resignation, Deputation, Condo nation of break in service, date of birth, Change of home district, sanction under conduct Rules etc.
Re-organization of the Police Setup, jurisdictions of field units, creation of Police Stations and out posts, revision of strength.
Over all functioning of Headquarters Branch delegation of work amongst officers of Headquarters Branch and residuary matters.
Rules & regulation.
Writs / Civil suits related to service matters.
Reports of Commissions, Committees etc.
Replay to Assembly / Parliament questions related to establishment Matters.