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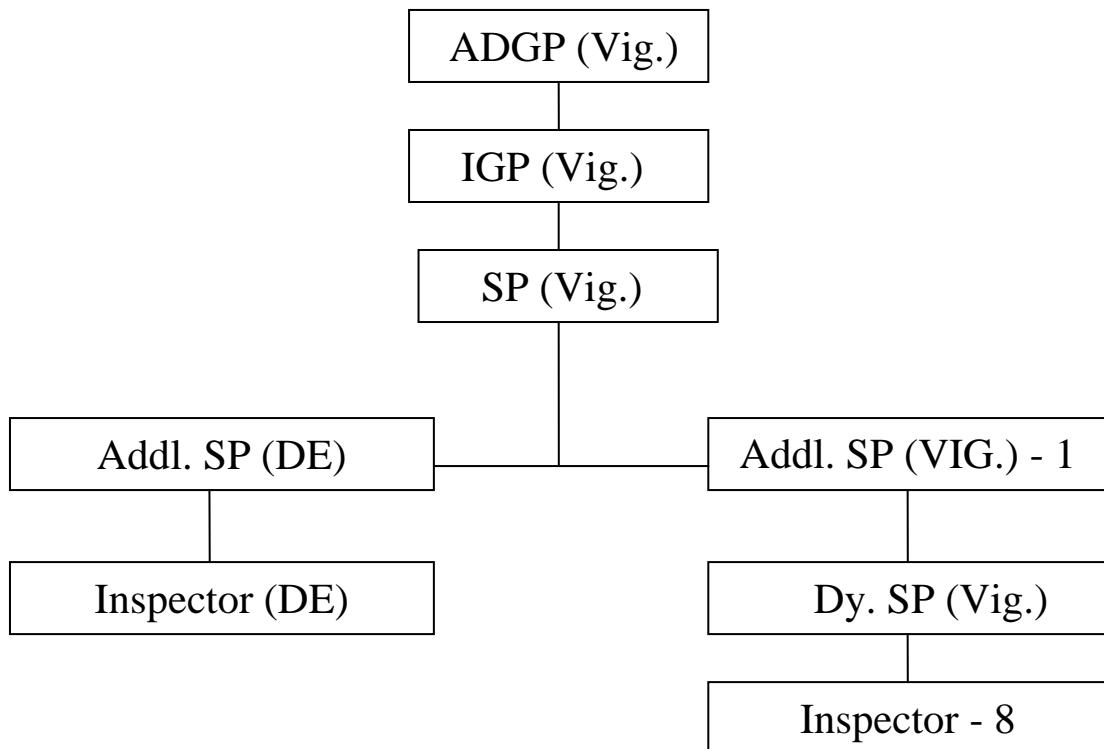
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**Introduction** :- Vigilance Branch was initially established in the office of the IGP Rajasthan in Police Headquarter in 1976 under Director Vigilance (Police) vide Govt.order dated 16-10-1976. Govt.order dated 16-12-76 laid down the powers, jurisdiction, nature of complaints to be dealt by the Director and procedure to be followed by Vigilance Branch. Later on, vide Govt.order dated 15-1-1977, this post was redesignated as 'Addl. IGP (Police vigilance) Rajasthan, Jaipur. The State Government created a new post of Additional IGP C.I.D.(Crime & vigilance) vide order dated 09.04.1981. Since 18-3-1999, the Vigilance Branch is being headed by an officer of the rank of Additional Director General of Police.

The Vigilance Branch deals with complaints against police officers/personnel regarding non-registration of F.I.R., use of third-degree methods, corruption in police, misconduct which will include drinking on duty and misbehavior with citizens. On receipt of such complaints inquiries are conducted, relevant records are scrutinized and appropriate departmental action is initiated against the delinquents. The Branch also monitors departmental enquiries, suspension cases, prosecution sanctions, appeals and vigilance clearance for police officers.

Information about Vigilance Branch in respect of section-4(1)B of R.T.I. Act,  
2005

**ORGANISATIONAL STRUCTURE**



**FUNCTIONS**

**Functions of the Vigilance Branch are as follows :-**

Departmental vigilance, enquiries into complaints from vigilance point of view and consequential Departmental Enquiries.

The Vigilance Branch enquires into complaints against police personnel on the following subjects:-

- Non registration of cases.
- Use of third-degree methods.
- Corruption in police.
- Misconduct which will include drinking on duty.
- Misbehavior with citizens.

**Power & Duties of its Officers & Employees :-**

- A- The vigilance branch primarily deals with complaints against police personnel/officers.
- (1) Minor complaints are sent to unit heads for necessary action at their level.
  - (2) Important complaints sent for enquiry & report from concerned unit Head.
  - (3) Complaints with serious allegations are directly enquired by Officers of vigilance branch.
- B - After receiving inquiry report:- (1) Processing of Enquiry report is done & decision taken.
- (2) If charges proved, disciplinary action under C.C.A. Rules is initiated .
- C- Monitoring of Departmental Enquiries under C.C.A. Rules pending with field units.
- D- Monitoring of suspension cases of police personnel.
- E- Police personnel submit appeals to D.G.P. Rajasthan against punishment given by Range level competent authority. Vigilance branch processes and submits the same for decision by D.G.P.
- F- In corruption cases regd. under P.C. Act 1988, A.C.B. sends proposals for grant of prosecution sanction under section 19 of P.C. Act. On the receipt of such prosecution sanction cases from A.C.B., the same are processed & put up before D.G.P. for decision.
- G- Vigilance clearance is accorded for Promotions / Medals / Passports for Police Personnel/officers.

**Procedures followed in decision making**

**1- On receipt of complaints :-**

- A. If found to be anonymous and baseless, it is filed.
  - B. If allegations are of minor nature, it is referred to the concerned unit head for necessary action at his level.
  - C. If allegations are of serious nature, either call report from the concerned unit head or enquiry conducted at vigilance level.
2. On receipt of enquiry report, either from unit head or by the officer of vigilance branch, it goes through different levels of scrutiny and then submitted to A.D.G.P.(Vig.) for decision. Looking into the gravity of matter / rank of officer involved, it is also put up before D.G.P., if required.

**3. On enquiry and processing :-**

- A. If allegations are disproved, complaint file is closed.
- B. If the allegations proved are of minor nature, written warning is issued or departmental action under rule 17 CCA is initiated.
- C. If the allegations proved are of major / serious nature, departmental action under rule 16 CCA is initiated. Suspension /transfer from field to police lines may also be proposed.
- D. In matters of non-registration of F.I.R., directions issued for registration of cases.
- E. In serious matters of corruption and disproportionate assets, complaints forwarded to A.C.B.

## Section-4 (1) B (V)

### Circulars/Orders related to Vigilance Branch

S. No.	Act/ Rules / Orders / Circulars	Subject
1.	Rajasthan Civil Services (classification, control & appeal) Rules 1958.	For departmental enquiry
2.	Rajasthan Civil Services (Conduct) rules 1971	Reg. conduct of public servants.
3.	ORDER / No. N.4(1) Police(A) Cir/ Dop/83/3456 Date-27-12-83	Reg. authority to whom appeals shall lie against the order passed by subordinate authorities imposing any penalty.
4.	The Prevention of Corruption Act 1988	Law for prevention of corruption against govt. servants. P.S. decided under section 19 of Act.
5	परिपत्र / प-2(31)कार्मिक / क-3 / 96 दि० 31.12.96	राज्य कर्मचारियों के विरुद्ध न्यायालय में अभियोजन के साथ-साथ विभागीय जांच चल रही हो तथा आरोप एक समान हो, उनमें की जाने वाली कार्यवाही के सम्बन्ध में।
6	CIRCULAR / No.F.4(6)Dop/A-3/78 Dated 13 July 2001	Reg. police personnel facing criminal charges/ departmental inquiry under rule 16 C.C.A.on account of embezzlement, misappropriation of funds, causing financial loss to the state govt., and serious financial irregularities, not to be given field postings.
7	परिपत्र / प-1(157)कार्मिक / क-3 / 97 दि० 10.08.2001	लोकसेवकों के अपराधिक प्रकरणों में निलम्बन एवं निलम्बन से बहाली के संबंध में निर्देश।
8	परिपत्र / प-2(2)(48)कार्मिक / क-3 / 2002 दि० 24.6.2002	बेनामी शिकायतों को बिना किसी कार्यवाही के नस्तीबद्ध किया जाये। काल्पनिक/छद्मनाम से की गई शिकायतों को भी बिना किसी कार्यवाही के नस्तीबद्ध किया जाना चाहिये। संदेह की स्थिति में ऐसी शिकायतों का सत्यापन भी करवाया जा सकता है। यदि शिकायतकर्ता से सम्पर्क नहीं किया जा सके या निश्चित समय में शिकायत कर्ता से उत्तर प्राप्त नहीं हो तो यह समझ लेना चाहिये कि शिकायत काल्पनिक/छद्मनाम से है तथा उसे नस्तीबद्ध कर देना चाहिये।
9.	परिपत्र / प-9(2)(2)कार्मिक / क-3 / जांच / 99 / पार्ट-1 दि० 26.6.2002	राज्य सेवाओं के अधिकारीगण के विरुद्ध चल रही विभागीय जांचो को समयबद्ध तरीके से निपटाने हेतु निर्देश।
10.	ORDER / H-21(2)Police(A) GEN/1140 Date 02-06-2004	The Vigilance Branch shall enquire into complaints against police on the following subjects:- 1. Non Registration of cases. 2. Use of third degree methods. 3. Corruption in Police. 4. Misconduct which will include drinking on duty. 5. Misbehavior with citizens

11.	CORRIGENDUM TO STANDING ORDER / A-21(2) POLICE-A/GAZ/96/ 2492 Date 08-09-2005	In modification of Standing Order No 2/99 and subsequent orders issued from time to time regarding allocation of work to the various officers of Police Headquarters, Departmental enquiries, suspensions and reinstatement of personnel shall be dealt by Addl. D.G.P.(Vigilance) in addition to his existing duties. Addl. S.P. (D.E.) and D.E. Section of the PHQ will work under the supervision of Addl. D.G.P. (Vigilance).
12	परिपत्र / प-1(32)कार्मिक/क-3/2007 दि० 20.8.2007	सेवा निवृत्त एवं शीघ्र ही सेवानिवृत्त होने वाले राजसेवकों के विरुद्ध अनुशासनात्मक कार्यवाही प्रारम्भ करने के सन्दर्भ में दिशा निर्देश।
13	CIRCULAR / No. 2644-48 Date 5-5-2008	Circular reg. repeated misconduct to be made part of charge sheet and be kept in mind while deciding D.E.
14.	पत्र/अ-21(37)पुर्न./जन. /2008/1332-41 दि० 17.09.2008	Reg. sanctioned strength of Vigilance Branch.
15.	ORDER / NO-P 11(7)Home- 1/2007 Date 15 -09-2009	Reg. sanctioned strength of Vigilance Branch.
16	परिपत्र /प-1(157)कार्मिक/क-3/97 दि० 7.7.2010	लोकसेवकों के अपराधिक प्रकरणों में निलम्बन एवं निलम्बन से बहाली के संबंध में निर्देश।
17	आज्ञा / प-6(23)कार्मिक/प्र.सु./अनु. -3/99 दि० 12.1.2011	पंजीबद्ध आपराधिक प्रकरणों में निलम्बित किये गये अधीनस्थ सेवा के राजसेवकों के मामलों का पुनर्विलोकन करने हेतु सदस्यों की समिति के गठन के सम्बन्ध में।



## **Section-4(1) B(VII)**

### **Arrangements for consultation /representations from public:-**

- Senior officers of Branch are always available to receive representations /petitions of public and attend to their suggestions.

## **Section-4(1) B(IX)**

### **DIRECTORY OF OFFICERS**

<b>S.No.</b>	<b>NAME OF OFFICERS</b>	<b>DESIGNATION</b>	<b>PHONE NO. Of OFFICE</b>
1	Shri D.C. Jain	ADGP (Vig.)	0141-2741991
2	Smt. Smita Shriwastav	IGP (Vig.)	0141-2741929
3	Shri Yadram Fasal	S.P. (Vig.)	0141-2741980 Fax Number-2742741
4	Shri Anil Rao	Addl. S.P. (Vig.)	PBX NO.0141-2744172/ 2744122 & Ext. 1229
5	Shri Karan Sharma	Addl. S.P. (DE.)	0141-2741975 PBX NO, 2744172/ 2744122 & Ext. 1230
6	Shri Pyara Singh	Dy. S.P.	PBX No. 0141- 2744172/ 2744122 &Ext. 1228

### **E-MAIL ADDRESS**

spvigrajpr@gmail.com

**Name & Post of State Public Information Officer :-**

Inspector General of Police,  
Vigilance, Rajasthan, Jaipur.  
Tel. No.- 0141- 2741929